

ALE Webinar: June and Year-End Reporting

5/7/14

OSPI Contacts

- ALE guidance:
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- Enrollment Reporting and Year-End Reporting
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About the webinar

- Continuing our ALE webinar series
 - Recordings available:
digitalllearning.k12.wa.us/ale/webinars/
- To ask a question, type it into the question window at any time
- Agenda:
 - Announcements
 - End of school-year rules
 - SAFS ALE Year End Reporting
 - Reporting Summer ALE enrollment

Announcements

- ALE & Assessment Meeting
 - May 19th, 2:00 – 4:00
 - In-person in Olympia or via K-20 Videoconference
 - RSVP ASAP to Irene.Namkung@k12.wa.us
 - Goals:
 - Learn about new Smarter Balanced tests
 - Hear questions and concerns about tests from ALE programs

Announcements

- Standard Choice Transfer System
 - Required use by May 15 for all Choice Transfers for online enrollment (RCW 28A.250.070)
 - Website for information,
<http://digitallearning.k12.wa.us/options/districts/choice.php>
 - Training webinars available through May,
[http://digitallearning.k12.wa.us/support/calendar/category/Choice Transfer Training](http://digitallearning.k12.wa.us/support/calendar/category/Choice%20Transfer%20Training)

ALE Rules in June

- [Section \(4\)\(c\)\(iv\)\(B\)](#)
- [Section \(4\)\(c\)\(vii\)](#)

Graduating Seniors / Programs that End in May

- [Section \(7\)\(e\)](#)
- [Section \(7\)\(f\)](#)

SAFS ALE Year End Report

- Opens June 1st (if not sooner)
- Due by August 31st
- To submit, you must have the “SAFS District ALE Submitter” role in EDS
- Must complete a report for each program within a district
 - If no activity, submit report with “no” or “0” in fields
- Contact Becky McLean to make revisions

I. Contractor Information

What percentage of the program's student FTE was taught by contracted teachers pursuant to RCW 28A.150.305 and/or WAC 392-121-188?

- Report as a whole number (without the % sign)

II. Course Offerings

Using the total student FTE served by this program, estimate the percent of FTE focused on the following categories and grade groups.

Report by course type and grade level:

	K-5	6-8	9-12
Online			
Remote			
Site-based			

Report as a whole number (without the % sign)

III. Staffing

Certificated Instructional Staff (CIS) FTE assigned to this program. Your CIS number should include all certificated ALE program and contracted staff, including those reported on the [S-275](#) with a duty code in the 300s or 400s.

III. Staffing

- CIS is used to calculate student-teacher ratios
- If you are unable to get FTE information on contracted staff, you can calculate it using this method:
 - Add the total number of estimated weekly learning hours for courses on all students' Written Student Learning Plans where the teacher is identified as responsible for the course.
 - Divide by 750. The 750 represents 30 (typical classroom size) X 5 (# of classes per day) X 5 (# of days per week) = 750.
 - For example, if you had 30 students who all had WSLPs with 25 estimated weekly hours, the FTE would be 1.0. (30 students * 25 hours)/750 = 1.0 FTE)
- Report with two decimal places (e.g. 1.00)

IV. Purchased services or activities

Does the program purchase or contract for instructional or co-curricular services or activities included in an ALE written student learning plan, including but not limited to lessons, trips, or other activities?

Substantially Similar Spreadsheet

- Download
- Complete in Excel
- Save to computer
- Upload to EDS (note: no confirmation will appear)
- Contact Becky McLean at becky.mclean@k12.wa.us to verify OSPI reception of file