

Standard Choice Transfer System (SCTS)



OSPI Contacts

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Our purpose...

- Review the objective of the system
- Background on Choice transfers and Interdistrict Agreements
- Present system overview
- Demonstrate the system
- How to prepare for implementation

The Objective

- ESSB 5946 Sec 508 amended
RCW 28A.250.070

“The office of online learning under RCW 28A.250.030 shall develop a standard form, which must be used by all school districts, for releasing a student to a nonresident school district for the purposes of enrolling in an online course or online school program.”

The Stakeholders

OSPI—Internal

- Susan Canaga, [Digital Learning](#)
- Karl Nelson, [Digital Learning](#)
- Becky McLean, [Enrollment Reporting](#)
- Dierk Meierbachtol, [Legal Affairs](#)
- Mike Hubert, [Guidance and Counseling](#)
- Scott Raub, [Special Education](#)
- Callie Sechrist, [Equity and Civil Rights](#)
- Sheri Dunster, [Student Information](#)

External

- Aberdeen
- Central Kitsap
- Federal Way
- Insight (Quillayute Valley)
- Issaquah
- Olympia
- Peninsula
- Spokane
- Tacoma
- Valley
- WAVA (Monroe, Omak)
- State Auditor's Office

The Approach

- Develop the “form” as an EDS application
- Use for all Choice Transfers for online school enrollment
- Use for non-online enrollment and Interdistrict Agreements as well
- Implementation
 - Bulletin, <http://k12.wa.us/bulletinsmemos/Bulletins2014/B008-14.pdf>
 - SCTS website, <http://digitallearning.k12.wa.us/options/districts/choice.php>
 - Training Webinar, here you are!
 - All districts on board in May

Background: Choice Transfers

- Enrollment reporting
 - Resident
 - Choice Transfer (release to another district)
 - Interdistrict Agreement (share between two districts)

Background: Choice Transfer

Choice Transfer RCW 28A.225.200-240

- Allows districts to grant a student's choice
 - [RCW 28A.225.220](#)
- Describes when the Choice may be refused
 - [RCW 28A.225.225](#)
- Gives parents/guardians rights to appeal
 - [RCW 28A.225.230](#)
- Nonresident attendance [WAC 392-137](#)

Background: Choice Transfer

- Must be a release by the resident district and...
acceptance by the nonresident district
- Resident district retains no responsibility for the student.
 - Special ed, truancy, home/hospital, state assessments, CEDARS, etc

Background:

Interdistrict Agreement

- FTE shared with another school district.
- Student remains the responsibility of the Resident SD unless specified in the agreement
- Nonresident SD is a contractor of the resident district
- No law mandates IA, requires a district to share, or gives parent right of appeal.

System Features: Choice Transfer

Choice Coordinator(s) role: one time set up in EDS

1. Parent makes request to Resident SD
 - OSPI form template (download from EDS)
2. Resident SD submits request
3. Nonresident SD accepts or denies (per district policy)
4. Email notifications sent to parents and districts at each milestone

System Features: Choice Transfer

- Rescindment – Nonresident SD may do so before the end date for conditions listed in district policy or if student drops or withdraws; use the system to notify resident district (and parent)
- Renewal – Resident SD retrieve the original; copies and update the dates.
- Appeal – Resident SD retrieve original and resubmit

Choice Transfer Status

- Pending Release
 - When the Resident SD sends the request to the nonresident.
 - It is an intent to release upon acceptance by the Nonresident SD.
- Accepted
- Denied
- Rescinded

Use for Interdistrict Agreements

- Use similar form with added data: FTE sharing, special education, TBIP, educational services
- Allows a back and forth modification until agreement is reached
- Emails sent to parents/districts at milestones
- Resident may revise, and renew
- Nonresident may rescind (based on conditions listed in the agreement)

Interdistrict Agreement Status

- **Pending Release:** same as for Choice Transfer
 - The Resident SD intent to release upon acceptance by the Nonresident SD
- **Pending Acceptance:** when the Nonresident SD modifies a request and sends back to the Resident SD .
 - It is the Nonresident SD intent to accept upon approval (acceptance) of the Resident SD.
- Accepted, Denied, Rescinded

Demonstration

- System Guide,
<http://digitalllearning.k12.wa.us/options/districts/ChoiceTransferSystemGuide.pdf>
- Let's look at it! Log on to EDS.

How to Prepare

- Identify your Choice Coordinators
 - Will your internal approval process change?
- Review your nonresident student policies
 - Rational, fair, and equitable standards for acceptance and rejection of requests
 - Conditions of rescindment/disenrollment are stated in policy
 - Appeal process in place
- Determine how to manage requests in progress or already approved for next year.

How to Prepare

Study the...

- Bulletin <http://k12.wa.us/bulletinsmemos/Bulletins2014/B008-14.pdf>
- Bulletin attachment with examples
<http://k12.wa.us/bulletinsmemos/Bulletins2014/B008-14Attach1.pdf>
- SCTS website
<http://digitalllearning.k12.wa.us/options/districts/choice.php>
- System guide
<http://digitalllearning.k12.wa.us/options/districts/ChoiceTransferSystemGuide.pdf>

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